



भारतीय जीवन बीमा निगम

मण्डल कार्यालय, दीनदयालपुरम, बरेली-243122

फोन नं० : 0581-2300770

फर्मों के इम्पैनलमेन्ट हेतु सूचना

भारतीय जीवन बीमा निगम, मण्डल कार्यालय, बरेली द्वारा :-

1. Hoarding/Neon Sign Board/Glow Sign Board/ 3M Signages/PVC Board /ACP sign Board/3D acrylic letter/Repair & installation of Hoarding/Glow sign Board / Exhibition/fairs/events etc. in city/ Rural Branches
2. Banner / Flexes /Backdrop/Cotton Banner/ Podium / Canopy etc.
3. Booklets/Handbills/Leaflet/Pamphlets/Posters/Danglers/Stickers/Sashes/Badges/ Certificates / LIC Planner / Laminated Identity cards / Visiting cards and Other Printing items
4. Publicity through Mobile Van / Wall Painting / Wall Wrap / Tree Guards / LED walls / LED Vans /LED Board display / Display board with backlit/ 3D Hoarding /Bus Shelter etc.
5. Advertisement through local channel/FM/cable/ Electronic Media / News paper etc.
6. Agents Kit
7. Event Management.
8. Sales Promotional Gift Items (Shield/Trophy/Medals/Bags/Dress Material / Kitchenware /Utensils / Bed sheets / Carpet / Woollen Items /Umbrella /Raincoats/ T-shirt /Pooja Thali /Key Rings / Mobile stand etc.

उपरोक्त आईटमों के पैनल में इम्पैनलमेन्ट हेतु प्रतिष्ठित आपूर्तिकर्ता फर्मों/कम्पनी/अधिकृत डीलरों से आवेदन पत्र आमंत्रित किये जाते हैं। आवेदन पत्र मण्डल कार्यालय के विक्रय विभाग से किसी भी कार्य दिवस में प्रातः 10:00 बजे से सायं 05:30 बजे तक रु० 118.00 आवेदन शुल्क लेखा सं० (114018) में जमा करके अथवा डिमान्ड ड्राफ्ट (LIC of India-Payable at Bareilly) के पक्ष में बनवाकर प्राप्त किये जा सकते हैं। आवेदन पत्र, नियम व शर्तें निगम की वेबसाइट www.licindia.in पर Click "Tender" से भी डाउनलोड किये जा सकते हैं। इच्छुक आवेदक अपने आवेदन-पत्र बन्द लिफाफे में निम्नलिखित सूचनाओं एवं प्रमाणकों के साथ निम्न पते पर इस प्रकार प्रेषित करें कि आवेदन दि० 17.08.2026 सांय 05.30 बजे तक प्राप्त हो जाये। लिफाफे के ऊपर लिखें-इम्पैनलमेन्ट हेतु आवेदन - पता-अध्यक्ष, मण्डल समिति, भारतीय जीवन बीमा निगम, मण्डल कार्यालय जीवन प्रकाश, डी०डी०पुरम, बरेली (उ०प्र०) 243122

आवेदन के साथ निम्न सूचनायें एवं प्रमाण पत्र अवश्य संलग्न करें।

1. आपूर्तिकर्ता फर्म/डीलर का नाम, पूरा पता, व मोबाइल नम्बर।
2. जी०एस०टी०नम्बर, टिन नम्बर एवं पैन नम्बर।
3. कागज निर्माता कम्पनी के डीलर/डिस्ट्रीब्यूटर का प्रमाण पत्र।
4. निगम के अन्य मण्डलों / शासकीय/अर्ध शासकीय/प्रतिष्ठित संस्थानों में पंजीयन का प्रमाण-पत्र एवं फर्म का गत 03 वर्षों का टर्नओवर, आयकर निर्धारण का प्रमाण पत्र संलग्न करना अनिवार्य।

वर्तमान में इम्पैनलमेन्ट फर्मों को पुनः अपना इम्पैनलमेन्ट कराना होगा। यदि पुनः इम्पैनलमेन्ट नहीं कराया जाता है, तो उनका पूर्व इम्पैनलमेन्ट निष्प्रभावी हो जायेगा। प्राप्त आवेदनों की जांच के उपरान्त उपयुक्त फर्मों/आपूर्तिकर्ताओं को पैनल में इम्पैनलमेन्ट के लिए निर्धारित प्रपत्र जारी किये जायेंगे। निगम समस्त अथवा किसी भी आवेदन को बिना कारण बताये निरस्त करने का अधिकार सुरक्षित रखता है।

वरिष्ठ मण्डल प्रबन्धक
बरेली मण्डल



LIFE INSURANCE CORPORATION OF INDIA

DIVISIONAL OFFICE,

Jeevan Prakash, D.D.Puram, Bareilly-243122

E-mail: sales.bareilly@licindia.com

Application Form for Empanelment of Firms/Vendors/Agencies for publicity related work and Supply of Gift Articles/Mementos etc

S.No. of category	Name of Category

TERM & CONDITIONS FOR EMPANELMENT

1. The firm should be in business/profession for at least 3 years. (Copy of Registration certificate must be enclosed). The Firm should necessarily have GST Registration, Balance sheets of last 3 financial years and ITRs.
2. The firm should have registration with State/Local authorities for undertaking the business/profession Firms, who are on our Divisional Office panel, should also apply for fresh empanelment.
3. The approved firm/vendor should be in position to comply with the urgent need without delay and ready to supply the items at LIC of India, Divisional Office, Jeevan Prakash, D.D.Puram, Bareilly-243122.
4. In case of Authorized and approved vendor/ dealer, Copy of valid authorized dealership certificate must be enclosed.
5. The empanelment would be subject to satisfaction of the Inspection committee, which shall visit the Shop/ Work shop of the Vendor to evaluate the capacity of the applicant to execute the assigned job.
6. Firms, who have been blacklisted /removed earlier, should not apply. If applied, their applications will not be considered or may be terminated at any time after empanelment without assigning any reason.
7. Period of empanelment is for maximum 2 years and can be extended up to one year after completion of two years subject to approval from competent authority.
8. The prescribed application form is to be sent to "Chairman Stores Committee, LIC of India, Divisional Office, Jeevan Prakash, D.D.Puram, Bareilly-243122" on or **before 17.08.2026,05:30 pm.**
9. The Application form should be kept in a sealed envelope super scribed as "Application For Empanelment of Category "-". A Separate application is required for each category along with fee for each category.
10. Incomplete application will be rejected without assigning any reason, there on.

NOTE: Mere submission of Application for Empanelment dose not confers any right of empanelment. Life Insurance Corporation of India reserves its right to reject, accept any or all applications or cancel the process of empanelment without assigning any reason thereof. Life Insurance Corporation of India shall neither be held liable nor obligatory on its part to inform the applicants the grounds of any such action. The Corporation reserves the right to alter the terms & conditions, raise the minimum eligibility criteria for empanelment depending on the response. Received tenders will be opened on **18.08.2026** in the presence of officials of applicant and our committee.

Senior Divisional Manager, LIC of India, Bareilly Division

ANNEXURE-A**LIFE INSURANCE CORPORATION OF INDIA**

“DIVISIONAL OFFICE,

Jeevan Prakash, D.D.Puram , Bareilly-243122

E-mail: sales.bareilly@licindia.com

Application Form for Empanelment of Agencies for publicity related works and supply of Gift Articles/Mementos/Trophies etc.

GENERAL INFORMATION

1.	Name of the Firm (In Block Letters)	
2	Date of Establishment / Incorporation	
3	Address of Head Office (If Separate) and Telephone No.:	
4	Correspondence Address /Telephone No./ E-Mail ID	
5	Status: Proprietary/ Partnership / Private Limited Co. / Pub. Ltd. Co. / Firm	
6	Name of Proprietor/Partners/Directors	
7	Name of Chief Executive with his present address and telephone No.	
8	Name of Representative(s) who would be calling on us and attending to our jobs	
9	Name of Bankers with A/C No.,IFSC No.,address & Tel No	
10	Is the firm registered under the factory / Company Act? If so, state (i) License No. (ii) Date of last renewal of license (Encl. Copy) (iii) FSIS No, if any (iv) EPF Registration No, if any	
11	Registration with Tax Authorities (Furnish Copies of Income Tax Clearance.)	
(a)	GST No.	
(b)	PAN No.	
12	Details of work executed during the last 3 years: (Enclose Xerox copies of TDS certificate)	

Sl.No.	Type of work	Work executed for (Name of the Institution)	Nature of work (In brief)	Location	Value Rs.	Duration of work with date commence completion	If work left incomplete or Terminated (Give Reasons)
13	Turnover in last 3 years (Submit Xerox Copy of Balance Sheet)						
Sl. No.	Year	Turnover (Rs.In Lacs)	Income Tax Paid	Service Tax/ GST Paid	Stock available as on 31 st March (If Applicable)		
14	Whether black listed by any Govt.						
15	Are you agreed to execute job to Corporation's office at Bareilly and its branches under its jurisdiction.						
16	Are you strictly abide by the terms and condition of the tender and contracts (Copies enclosed)						
17	Is your firm empanelled with any offices of LIC of India or any other PSU (Central),please provide name and address of concerned Office.						

DECLARATION

1. I/We have read the instructions appended to the Proforma and I/we understand that if any false information is detected at a later date, any future contract made between us and LIC on the basis of information given by me/us can be treated as invalid by LIC. I/we will be solely responsible for the consequences.
2. I/we agree that the decision of LIC in selection of contractors will be final and binding to me/us.
3. All the information furnished by me hereunder is correct to the best of my knowledge and belief.
4. I/we agree that I/we have no objection if enquiries are made about the work listed by me/us in accompanying sheet.
5. I/we agree that I/we have not applied in the name of sister concern for subject empanelment process.

Place:
Date:

SIGNATURE.....
NAME & DESIGNATION.....
SEAL OF ORGANISATION

Ref: LIC Bareilly/empanelment of firm

Date:.....

Undertaking

We hereby confirm that we have not been black-listed by LIC or any PSU Organization /Government/Semi-Govt./Quasi Govt. Departments in India as on date of submission of application form for empanelment of firm to the above Ref.

1. M.R./DD NO.....	Amount	Date.....
2. M.R./DD NO.....	Amount	Date.....
3. M.R./DD NO.....	Amount	Date.....
4. M.R./DD NO.....	Amount	Date.....
5. M.R./DD NO.....	Amount	Date.....
6. M.R./DD NO.....	Amount	Date.....
7. M.R./DD NO.....	Amount	Date.....

Dated at..... this..... day of..2026.....

Name: Signature

Contact No.

Prop/Owner/Director/Partner/Manager

Address of the firm:

Prop.

SEAL OF THE FIRM/AGENCY/Co.